



**Board of Education of the City of St. Louis**  
**CAREER OPPORTUNITY**

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<b>Position Title:</b>	Firefighting/Fire Science Instructor
<b>Payroll/Personnel Type:</b>	10 Month
<b>Job #:</b>	8699
<b>Reports to:</b>	Principal – Gateway STEM High School with collaboration from the College and Career Readiness Department
<b>Shift Length:</b>	6.5 Hours a Day
<b>Union Eligibility:</b>	Eligible

**Position Summary:**

Firefighting instructor will be the primary teacher for students to become certified as FireFighter I/II and HazMat Operator level training in the State of Missouri by providing students with a program of study that teaches required program skills, develops employability skills, and reinforces academic skills through use of rigorous curricula.

**Essential Functions:**

- Supervises all students assigned in instructional activities
- The instructor will be the primary instructor for students to become certified as FireFighter I/II and HazMat Operator level training in the State of Missouri
- Assist in teaching EMT classes, FEMA/ICS courses, CPR, CERT, First Aid and other programs
- Maintain liaison with local Fire Departments and training programs
- Participate in demonstrations, extra-curricular activities, community awareness/education programs, parades, recruiting events and other activities to further the program and school
- Attend conferences, workshops, training programs, etc. to maintain currency/certifications
- Meet and instruct assigned classes in the locations and at the times designated
- Plans and develop curriculum to meet competency requirements for the occupational/academic areas
- Develops and adapts instructional materials and experiences to meet individual student needs, aptitudes and interest
- Assesses and records student accomplishments on a regular basis through an approved grading system
- Maintains accurate attendance records on students and follows school procedures for reporting student attendance
- Teaches and enforces safety policies and practices required by federal and state laws, the school district and the department
- Develops and implements a variety of teaching strategies
- Establishes and maintains an effective climate for learning
- Plans and conducts appropriate educational field experiences
- Evaluates and recommends instructional aide, textbooks and equipment
- Creates, attends and participates in advisory committee meetings and activities
- Follows district’s policies and procedures as adopted by the Board of Education
- Communicates regularly with parents/guardians
- Identifies senior student internship sites and supervises student placement
- As part of the program evaluation process, maintains a Program Improvement Plan
- Performs other duties and responsibilities as assigned
- Ensures student participation in Career and Technical Student Organizations (CTSOs)



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**Knowledge, Skills, and Abilities:**

- Proficient in the areas mentioned under Essential Functions and under Experience
- Must put the interests of students' first, set high expectations and demand high quality performance

**Experience:**

- Current Missouri FireFighter I/II Instructor
- HazMat awareness and Operator level Instructor
- Agree to complete all requirements leading to the issuance of a Missouri Career and Technical Education Teaching Certificate (district will apply for the candidate)

**Education:**

- Bachelor's Degree or higher from an accredited college/university and 4,000 hours of Department-approved, closely related occupational experience obtained within the past 10 years
- Associate's Degree from an accredited college/university and 5,000 hours of Department-approved, closely related occupational experience obtained within the past 10 years OR a No Degree and 6,000 hours of Department-app

**Physical Requirements:**

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

**Working Conditions and Environment:**

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

**Disclaimer:**

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

**Review/Approvals:**

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources

\_\_\_\_\_  
Date

***In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.***



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